

## Review Requirements Checklist

Applies To Any Of The Following Lines: 01, 02.1, 02.2, 02.3, 03, 5.1, 05.2, 09, 12, 17, 18, 26, 27, 28, and 3101

(See Description Below)

Lines: Fire (01); Allied Lines (02.1) Multiple Peril Crop (02.2); Federal Flood (02.3); Farmowners Multiple Peril (03); Commercial Multiple Peril, Non-liability Portion (05.1); Commercial Multiple Peril, Liability Portion (05.2); Inland Marine (09); Earthquake (12); Other Liability (17); Products Liability (18); Burglary and Theft (26); Boiler & Machinery (27); Credit (28); and Collateral Protection 3101

Line Descriptions

**INSURER'S NAME(S):** \_\_\_\_\_

**NAIC #(S):** \_\_\_\_\_

REVIEW REQUIREMENTS	REFERENCE (See <a href="http://www.azleg.gov">www.azleg.gov</a> for applicable statute.)	COMMENTS	REFERENCE Form/Page/ Paragraph
<b>I. FORMS</b>			
<b>Applications</b>			
Referenced In the Policy	A.R.S. §§ 20-398(A); 20-1102	If the application is incorporated by reference in or attached to the policy, the application must be filed.	
Statements As Representations, Not Warranties	A.R.S. § 20-1109		
Fraud Must Be Material	A.R.S. § 20-463(A)		
<b>Blank Forms</b>			
Blank Forms	Unpublished Requirement	The ADOI will not approve blank forms. The forms should be completed in "John Doe" fashion to illustrate the type of language that will be placed on the form.	
<b>Cancellation &amp; Nonrenewal</b>			
Cancellation, Nonrenewal and Notice of Change Provisions	A.R.S. § 20-1671 et seq.	After 60 days, an insurer may only cancel a commercial policy for nonpayment or any of the following (to be stated in the policy): a) Conviction of the named insured of a crime arising out of acts increasing the hazard insured against; b) Acts or omissions by the insured or his representative constituting fraud or material misrepresentation in obtaining or continuing the policy or in presenting a claim; c) A substantial change in risk, except to the extent the insurer should reasonably have foreseen the change or contemplated the risk; d) A substantial breach of contractual duties or conditions; e) Loss of reinsurance applicable to the risk insured against, but only if its absence has resulted from termination of treaty or facultative reinsurance initiated or implemented by the reinsurer(s) of the company issuing the policy; f) A determination by the Director that the continuation of the policy would place the insurer in violation of the law or would jeopardize the insurer's solvency; or g) Acts or omissions by the insured or his representative which materially increase the hazard insured against.	
Premium Return	A.R.S. § 20-1113(C)		
<b>Filing Standards</b>			
File and Use	A.R.S. § 20-398(A)		
Exemption Order	A.R.S. § 20-398(B); Exemption Order	Certain forms have been exempted from filing requirements by Order of the Director. The insurer should review the current exemption order located at <a href="http://www.azinsurance.gov">www.azinsurance.gov</a> prior to making any submission to the Department in order to determine whether a filing is required or not.	
<b>General Provisions</b>			
Charter; Bylaws	A.R.S. § 20-1114		
Contents Of The Policy (Names)	A.R.S. § 20-1113(B)(1)		
Contents Of The Policy (Insurer)	A.R.S. § 20-1113(B)(2)		
Contents Of The Policy (Subject)	A.R.S. § 20-1113(B)(3)		

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Contents Of The Policy (Risks)	A.R.S. § 20-1113(B)(4)		
Contents Of The Policy (Time)	A.R.S. § 20-1113(B)(5)		
Contents Of The Policy (Premium)	A.R.S. § 20-1113(B)(6)		
Contents Of The Policy (Conditions)	A.R.S. § 20-1113(B)(7)		
Assignment	A.R.S. § 20-1122		
Execution	A.R.S. § 20-1116		
Standard Fire Policy Provisions	A.R.S. §§ 20-1503 (A), 20-1504, 20-1505, 20-1506, 20-1507, 20-1508 and 20-1509	No policy of fire insurance covering property located in Arizona shall be made, issued or delivered unless it conforms as to all provisions of the basic policy commonly know as the New York standard fire policy, edition of 1943 (165 lines). "Fire insurance" for the purpose of adding the 165 lines is insurance against the perils of fire or lightning.	
<b>Illegal Provisions</b>			
Annulment	A.R.S. § 20-1123		
Group Policy	No enabling law for property and casualty group insurance as exists for other types of insurance in Title 20. Unpublished Requirement	There is no provision under Arizona insurance law to issue a group property and casualty policy.	
Non-Licensed Entities	Unpublished Requirement	The form may not reference or refer the policyholder to agents, brokers, managing general agents or other entities which do not possess an Arizona license and which are required pursuant to Title 20 to be licensed in this State.	
Titles Or Headings	A.R.S. § 20-1111(A)(3)		
Void Policy Restrictions	A.R.S. § 20-1115		
Invalidation Of The Policy	A.R.S. § 20-229(C)		
<b>Standards (Forms)</b>			
Cannot Be Ambiguous, Misleading Or Deceptive	A.R.S. §§ 20-398(A); 20-1111(A)(2)	The Department may rely on current Arizona case law when determining whether a clause is ambiguous, misleading or deceptive.	
<b>Transmittal Form</b>			
Filing Transmittal Form	Unpublished Requirement	Paper filings must include a completed Property & Casualty Transmittal Document. The form may be found at the Department's website: <a href="http://www.azinsurance.gov">http://www.azinsurance.gov</a> . As different laws apply, forms and rates must be filed separately.	
<b>II. RATES</b>			
<b>Filing Requirements</b>			
Exemption Order	A.R.S. § 20-385(F); Exemption Order	Certain rates have been exempted from filing requirements by Order of the Director. The insurer should review the current exemption order located at <a href="http://www.azinsurance.gov">www.azinsurance.gov</a> prior to making any submission to the Department in order to determine whether a filing is required or not.	
Use and File	A.R.S. § 20-385(A)		
Supporting Data	A.R.S. § 20-385(B)	Actuarial support should include, but is not limited to the following:	
		a) Credible loss and expense experience;	
		b) Loss development tables;	
		c) Trend exhibit;	
		d) Indicated rate level exhibit; a list of assumptions made in the filing; and,	
		e) Exhibit(s) showing that due consideration was given to past and prospective loss experience, a reasonable margin for underwriting profit and contingencies, to dividends, savings or unabsorbed premium deposits allowed or returned by the insurer to its policyholders, to past and prospective expenses within and outside Arizona and to all other relevant factors. Although countrywide data may be used in the filing, primary justifications should be based on Arizona specific experience.	

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<b>Setting Rates</b>			
Rating standards	A.R.S. § 20-383		
Zip Code Rating	Unpublished Requirement	When an insurer elects to use zip code rating, the insurer's rating plan must include all zip codes.	
Consideration	A.R.S. § 20-384(B)		
Industrial Insured Experience	A.R.S. § 20-384(E)		
<b>Rating Plan Requirements</b>			
Rating Criteria	A.R.S. § 20-384(C)		
Schedule Rating	A.R.S. § 20-384(C); Unpublished Requirement	Rates produced may be modified for individual risks in accordance with rating plans or schedules that establish reasonable standards for measuring probable variations in hazards or expenses, or both. A schedule rating plan must be equitable and reasonable; therefore, for example, if the maximum debit under the plan is +25%, then the maximum credit also available under the plan should be -25%. The wording in these rating plans shall not make or permit any unfair discrimination in favor of particular persons or between insureds or subjects of insurance having substantially like insuring, risk and exposure factors, or expense elements, in the terms or conditions of any insurance contract, or in the rate or amount of premium charged.	
Classification	A.R.S. § 20-384(C)		
<b>General Filing References</b>			
Loss Cost Filing Procedure	ADOI FORM; Unpublished Requirement	Arizona follows Insurance Services Office format.	
Consent To Rate Filings	A.R.S. § 20-385(E); Unpublished Requirement	An insurer may file a rate in excess of that provided by an otherwise applicable filing on a specific risk if the risk agrees. This procedure requires the completion of forms CTRF AZ 385-1 and CTRF AZ 385-2.	

### CERTIFICATION

I, \_\_\_\_\_, hereby certify that to the best of my knowledge and belief that each form or rate filing involved in this filing: 1) Conforms to all applicable requirements outlined above; 2) Contains no provision(s) previously disapproved or required to be corrected and/or revised by the Arizona Department of Insurance; and 3) Does not exceed this insurer's powers, the authority granted by its state of domicile, and its Arizona certificate of authority.

Signature of Officer: \_\_\_\_\_

Date: \_\_\_\_\_