



**NOTICE AND AGENDA OF A PUBLIC MEETING  
OF THE  
ARIZONA AUTOMOBILE THEFT AUTHORITY**



Pursuant to **A.R.S. §38-431.02**, notice is hereby given to the members of the Arizona Automobile Theft Authority (AATA) and to the general public that the AATA Board will hold a meeting open to the public on **Friday, November 17, 2023 beginning at 10:00 AM** at the:

**AATA/DIFI Office – 100 N. 15th Avenue  
Phoenix, AZ. 85007**

**This meeting will be held remotely via Google Meet & Phone Conference**

Meeting ID

[meet.google.com/umx-uzvq-kyt](https://meet.google.com/umx-uzvq-kyt)

Phone Numbers

(US)+1 570-989-0141

PIN: 937 039 847#

Pursuant to the Americans with Disabilities Act (ADA), the Arizona Automobile Theft Authority endeavors to ensure the accessibility of its meetings to all persons with disabilities. Persons with a disability may request a reasonable accommodation, such as sign language interpreter, by contacting the AATA office at (602) 364-2886. Requests should be made as early as possible to allow time to arrange the accommodation. This document is available in alternative formats by contacting the AATA office.

The Arizona Automobile Theft Authority reserves the right to change the order of items on the agenda, except for those matters set for a specific time.

The Arizona Automobile Theft Authority, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of obtaining legal advice pursuant to A.R.S. § 38-431.03(A)(3). Executive Sessions are not open to the public.

The agenda for the meeting is as follows:

**I. CALL TO ORDER AND ROLL CALL**

Chief Michael Soelberg, AATA Board Chairman

- Meeting Protocols, Facilitator - **Ann Armstrong**
  - Conduct roll call
  - Quorum confirmation (*7 members out of 12*)
  - Maintaining a quorum - notification to facilitator
  - Please place all phones on mute, \*6 to unmute

- Public comments are reserved for the “Call to the Public” at the end of the meeting.
- If there is a need for an Executive Session, procedures are outlined at the end of this agenda.

<b>2023 AATA Board Members:</b>	
<i>Chair Chief Michael Soelberg Gilbert Police Department</i>	<i>Rachel Mitchell Maricopa County Attorney</i>
<i>Vice-Chair Kent Volkmer Pinal County Attorney</i>	<i>Sheriff Paul Penzone Maricopa County Sheriff</i>
<i>Joe Brosius Public Member</i>	<i>Chief Frank Alanis Superior Police Department</i>
<i>Sheriff Joseph Dedman, Jr. Apache County Sheriff</i>	<i>Robert Smith Public Member</i>
<i>Director Eric Jorgensen ADOT - Motor Vehicle Division</i>	<i>Brian Wright Travelers Insurance</i>
<i>Colonel Jeffrey Glover Director, AZ. Department of Public Safety</i>	<i>Brad Conley, GEICO</i>

**II. AATA BOARD CHAIRMAN’S REPORT - REVIEW, CONSIDERATION AND POSSIBLE ACTION**

Chief Michael Soelberg, AATA Board Chairman

- **Approval of September 22, 2023 Draft Board Meeting Minutes.**
  - Review, consideration and possible action on September 22, 2023 Board Meeting Minutes.
- **2024 AATA Board Meeting Schedule**

**III. AATA DIRECTOR’S REPORT – REVIEW, CONSIDERATION, & POSSIBLE ACTION**

James McGuffin, Assistant Director, DIFI/AATA

- **General Report on AATA Updates, Current Trends**

**IV. AATA FINANCIAL UPDATE, DISCUSSION AND POSSIBLE ACTION**

Frank Ceballos, Administrative Services Officer IV

- **AATA Financial Report for Fiscal Year ending October 31, 2023.**
- **Insurance Collection Update**
- **FY24 AATA Spending Plan Update**
  - Review, consideration, and possible action on FY24 Spending Plan as presented.

**V. AATA PUBLIC AWARENESS & GRANT PROGRAMS REPORT GENERAL UPDATE, DISCUSSION AND POSSIBLE ACTION**

Ann Armstrong, Grants Administrator

- **FY24 AATA Grant Programs**
- **Vertical Prosecution Grant CCR Updates – Mohave and Maricopa Counties**

- **AATA/DIFI Public Information Division Campaigns**

**VI. LAW ENFORCEMENT SUBCOMMITTEE REPORT, DISCUSSION AND POSSIBLE ACTION**

Chief Michael Soelberg, Subcommittee Chair

- **General Subcommittee Update (If Any)**

**VII. PUBLIC AWARENESS SUBCOMMITTEE REPORT, DISCUSSION AND POSSIBLE ACTION**

Robert E.M. Smith, Subcommittee Chair

- **General Subcommittee Update (If Any)**

**VIII. VERTICAL PROSECUTION SUBCOMMITTEE & AUTO THEFT PROSECUTORS REPORT, DISCUSSION AND POSSIBLE ACTION**

Rachel Mitchell, Maricopa County Attorney

- **General Subcommittee Update (If Any)**
- **General Update on Vertical Prosecution Programs, Auto Theft Cases/Outcomes & Introduction of Prosecutors in Attendance.**

*\*(Please limit Vertical Prosecution reports to 5 minutes per County – Thank you!)*

**IV. ARIZONA VEHICLE THEFT TASK FORCE REPORT, DISCUSSION AND POSSIBLE ACTION**

Captain Erik Axlund, Arizona Vehicle Theft Task Force

- **General Update, Report on Vehicle Theft Task Force Activities**

**X. CALL TO THE PUBLIC**

Those wishing to address the Authority need not request permission in advance. Presentations will be limited to 5 minutes. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision later.

**XI. REPORTS ON CURRENT EVENTS, MATTERS OF BOARD PROCEDURE, REQUESTS AND ITEMS FOR FUTURE AGENDAS:**

The AATA Board may report on current events, review and discuss matters of Board procedure, discuss future meeting dates and locations, and direct staff to place matters on a future agenda.

**XII. DATE - TIME – LOCATION OF NEXT MEETING -**

**Friday, January 19, 2024 - 10AM - Virtual/Phone**

**XIII. ADJOURNMENT**

*AATA Board Chair calls for a motion to adjourn, then 2nd. All in favor? Any opposed?*

Dated this 31st day of October, 2023.

Arizona Automobile Theft Authority

By: James McGuffin

James McGuffin, Assistant Director, DIFI/AATA

This agenda is subject to change up to 24 hours in advance of the meeting. A copy of the agenda and background materials provided to AATA members is available for public inspection at the Arizona Automobile Theft Authority, 100 N. 15th Avenue, Suite 261, Phoenix, AZ 85007. 602 364-2886.

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**Executive Session -**

*The Arizona Automobile Theft Authority (AATA) Board, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of obtaining legal advice pursuant to A.R.S. § 38-431.03(A)(3). Executive Sessions are not open to the public.*

*Below are procedures for Board Executive Session by video/phone access (when applicable):*

*AATA Board Chair calls for a motion to enter into Executive Session, then 2nd motion. An affirmative vote shall result in the following procedures:*

*The meeting facilitator will set up a virtual breakout room within the main Google meeting for the Executive Session.*

*When the Executive Session is called for, the facilitator will manually move all required board members and designees into the breakout room. When the Executive Session has ended, the Board Chair calls for a motion to conclude and enter back into open session then the meeting facilitator will migrate members back for the conclusion of the main meeting.*

*The Board resumes the remainder of the open meeting and/or action items, prior to adjournment.*